

Parent Educator Job Expectations

A certified parent educator provides the information, support and encouragement that parents need to help their child develop optimally during the crucial early years of life. This is done by providing education in the form of personal visits, group meetings, screenings, and linkages to a network of resources for parents and children.

Qualifications

- College degree in early childhood education or a related field of study preferred
- AND/OR supervised experience working with young children and their parents.

Requirements

- Successfully complete the Parents as Teachers Foundation/ Model Fidelity training and certification as a parent educator. (Five day out of town training required.)
- Complete the Follow-up training within 6 months after attending the Foundational/Model Fidelity training.
- Maintain current certification as a parent educator, by completing the required professional development hours for years of service.

Essential functions

- Provide parent education through regular personal visits implementing the PAT Foundational curriculum.
- Schedule visits according to the needs of enrolled families. Many evening visits required due to parent's work schedules.
- Assess family needs and provide developmentally appropriate information, guidance, and support to parents.
- Support and enhance the work of the existing Parents as Teachers program.
- Represent Birth-to-Five at various community events supporting families and/or young children.
- Coordinate services with other community programs offering services to parents and their young children.

General responsibilities

- Serve approximately --- families through face-to-face visits, playgroups and group meetings. Work time -- hours per week.
- Complete all required documentation regarding home visits, attendance records, screening summaries and all essential records required by Birth-to-Five in a timely and comprehensive manner.
- Possess proficient computer skills necessary to complete home visit documentation.
- Become qualified to administer developmental screenings. Support families in seeking appropriate resources based on the results of screenings when needed.

- Participate in regular, relationship-based supervision with the Parents as Teachers supervisor and engage in setting personal goals for self-development.
- Engage in on-going learning about issues related to cultural sensitivity and competency.
- Demonstrate an appropriate level of knowledge about what promotes optimal parent-child interaction and infant, toddler, and child development.
- Participate in reviewing and analyzing results of evaluation tools used by program.

Personal characteristics

- Possess effective communication skills and is comfortable relating to strangers.
- Develops trusting relationships with parents as a model for parent-child relationships.
- Uses appropriate work-related behavior, dress, and attitude toward fellow professionals.
- Establish and maintains appropriate professional relationship with families.
- Adheres to required confidentiality practices.
- Monitors and manages a healthy balance between personal and professional responsibilities.
- Uses time and resources effectively to manage personal stress and meet job requirements.